

College of Health and Human Performance Sabbatical Leave Program Procedures/Timeframe (2020-2021)

Research and development programs are intended to advance the abilities of faculty members and to strengthen the university. Such programs contribute significantly to the quality and success of research universities, and they provide eligible faculty members with the opportunity for professional renewal, planned travel, study, formal education, research, writing, faculty development, certification, or other experiences of professional value.

Sabbaticals for 2020-2021 are granted to tenured faculty members to permit them to engage in intensive programs of research and/or study, to enable them to further their research or other creative activities, to improve teaching skills, and to enhance the university's distinction and a faculty member's value to the university.

The University will distribute this sabbatical allocation to each of the colleges in proportion to the number of eligible faculty in each college. These one-semester full pay sabbaticals can be split into two-semester half-pay sabbaticals. Applicants may provide a separate, additional rationale for a second sabbatical semester at the time they apply for the one-semester sabbatical. The candidate should describe the specific value the additional semester of sabbatical research would add to the proposed project, and how it would benefit the department and the University. All one-semester sabbaticals allocated in the college must be awarded before any second semester sabbatical add-ons can be awarded.

Further information and a link to the 2020-2021 Sabbatical application form can be found on the Provost's Office website at: <http://aa.ufl.edu/resources/resources-for-faculty/sabbatical-and-professional-development-leaves/>

Deadlines

October 15 UF deadline for submission of Sabbatical Leave proposals due to Department Chair via email.

Proposals must include:

- (1) Application Form,
- (2) 750-word description (as described on the application form), and
- (3) Current CV.

October 19 Department Chairs submit proposals (via email) to Sandy Durham. Each proposal must be accompanied by chair's email recommendation (not a letter).

December 4 FAC has completed its review of proposals, including a meeting to discuss them, and submits its recommendations to the Dean.

The committee, in reviewing the applicants, shall consider:

- (1) Whether the proposal advances the abilities of the faculty member to contribute significantly to the distinction and success of the University, and
- (2) Whether the proposed project is appropriate to meet the stated goals of the sabbatical to enhance the faculty member's research, creative activities, teaching skills, and/or professional development.

Proposed Sabbatical projects should be relevant to the instructional and research missions of the applicant's unit.

December 8 UF deadline for Applications and names of those recommended for Sabbaticals due to Associate Provost's office.

January 15 Dean to notify applicants about award decisions.

January 29 Faculty member must notify the chair and the dean whether s/he accepts or declines the Sabbatical.