

# Prospective Internship Site Profile

## Department of Health Education & Behavior

Location: **Gainesville** **Florida** Date: **6/3/25**  
City State  
Agency: **UF Environmental Health & Safety**  
Contact: **Marisol Alvarez Builla, MS in Health Education & Behavior**  
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Which semester(s) is your agency available to accept interns?

☒ Fall (August – December) ☒ Spring (January – April) ☒ Summer (May – August)

Typical intern working hours (Please also indicate any evening or weekend time commitments):

***Mondays- Fridays 8am-5pm; flexibility if part-time intern.***

***Part-time (20 hours per week) or full-time(40 hours per week) internship opportunity***

Is office space available to interns? ☒ Yes ☐ No **Cubicle**  
Comments  
Is a computer available to interns? ☒ Yes ☐ No **Desktop PC**  
Comments

Does your agency offer paid or non-paid internships? ☒ Non-paid ☐ Paid (amount): \_\_\_\_\_

Are internship hours completed on-site, remote, or a combination? **On-Site**

List other benefits your agency offers interns (i.e. housing, health insurance, travel reimbursement, etc.) **N/A**

List required purchases for interning with your agency (i.e., parking pass, uniform, etc.) **UF parking decal if parking on-campus.**

List the required skills or previous experiences necessary for interning with your agency.

***Experience using MS Word, Excel, and Outlook.***

Special Requirements (i.e., special application, proof of health insurance, immunization records, etc.)

### ***HIPPA Training***

Provide a comprehensive list of health education internship duties, which will be assigned to your HEB senior intern. Please indicate with NCHEC Responsibility(ies) that align with each duty.

***Plan and implement health promotion programs. (Responsibilities I, II, III, IV, VI, VII, VIII)***

***1. Area I: Assessment of Needs and Capacity***

***While not conducting formal needs assessments, the position involves evaluating training needs and maintaining exposure data to support informed decisions and training assignment.***

***2. Area II: Planning***

***Assists in planning the dissemination of training and educational materials tailored to reduce risk of exposure to bloodborne pathogens.***

***3. Area III: Implementation***

***Facilitates the implementation of training programs and health education materials related to BBP safety practices.***

***4. Area IV: Evaluation and Research***

***Maintains exposure databases and documentation that contribute to internal monitoring and evaluation efforts.***

***5. Area VI: Communication***

***Communicate with UF personnel to coordinate training and ensure comprehension of BBP protocols and procedures.***

***6. Area VII: Advocacy***

***Supports the EH&S mission by advocating safe practices and regulatory compliance related to occupational health risks.***

***7. Area VIII: Ethics and Professionalism***

***Adheres to confidentiality and ethical standards when handling sensitive exposure records and medical-related data.***

List any important information about your agency.

***The intern would be working directly with UF's EH&S under the Occupational Health & Safety/ Risk Management department. Our Occupational Safety and Health programs promote compliance and workplace safety through occupational medicine programs, Bloodborne Pathogen programs, Needlestick Safety & Prevention, lab safety, safety training, ergonomics, AED management, drone operations, industrial hygiene, Biohazard & Waste Management, and scientific diving safety. These services help reduce risk and protect faculty, staff, students, and visitors across UF's main campus and statewide facilities. There may be direct involvement in assisting with special projects within the Needlestick Education & Prevention Initiative and Respiratory Program.***

Would you like to be added to the Department's list of approved sites for future interns? ☒ Yes ☐ No

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### **FOR OFFICE USE ONLY:**

Approval of Department Internship Coordinator: 06/12/2025