

Prospective Internship Site Profile  
Department of Health Education & Behavior

Location: Miami FL Date: 9/18/14  
City State

Agency: Baptist Health South Florida - Wellness Advantage

Contact: Leah Holzwarth

Address: 12420 SW 127 Ave. Miami FL 33186  
Street / PO Box City State / Zip

Phone: 786-596-1209 Fax: 786-533-9220

Email: leahh@baptisthealth.net Website: www.baptisthealth.net

What semesters is your agency available to accept interns?

- Fall (August – December)  Spring (January – April)  Summer (May – August)

Normal work hours (Please indicate any evening or weekend time commitments):

*Normal work hours are 8:30a to 5p. but there is significant flexibility in the hours as we are a 24/7/365 workforce. At times we have events that start at 6a and other times we have late night events to meet the needs of our employees. These hours are planned and communicated weeks in advance. There is also occasional weekend work. Once again these are planned in advance. Staff works a 40 hour work week.*

Is office space available to interns?  Yes  No A communal computer area is available to interns  
Comments

Is a computer available to interns?  Yes  No \_\_\_\_\_  
Comments

Does your agency offer paid or non-paid internships? **Non-paid** Paid (amount): \_\_\_\_\_

List other benefits your agency offers interns (i.e. housing, health insurance, travel reimbursement, etc.)

*Interns receive staff polo shirts to wear during their internship. They also have access to the fitness centers.*

List required purchases for interning with your agency (i.e. parking pass, uniform, etc.)

*Interns are responsible for their own mileage (we do try to keep that to a minimum) but that is the only out of pocket expenses.*

List the required skills or previous experience necessary for interning with your agency.

***Interns should have a strong knowledge base regarding health education/health literacy. They also need to be able to communicate well both verbally and written. Ability to complete projects is also necessary. Interns should be flexible and open minded and willing to try new things. Working as part of a large team is also necessary. Ideally the intern has some knowledge of the healthcare industry.***

Special Requirements (i.e. special application, proof of health insurance, immunization, etc.)

*Please note: All interns are required to purchase professional liability coverage for \$1,000,000.*

***All interns are required to complete a BHSF internship packet. They need to show proof of vaccinations (measles, mumps, rubella, varicella), a PPD within 12 months and influenza vaccination (if internship is between October - April).***

***All interns must send us a current resume, have an interview with the intern supervisor and then a panel interview with staff to determine best fit, and that internship requirements can be met.***

List a description of duties your agency expects to be fulfilled by interns. Please include additional literature if desired.

***Interns first shadow the wellness coaches at their entity so they can understand the BHSF culture and the culture of Wellness Advantage. They will assist with the creation, implementation and evaluation of a program or project. The intern will need to perform research and gather evidenced based information, put it into layman terms and create a communication/promotion plan, implement that plan and evaluate it's effectiveness on reaching the employees.***

***Interns will help staff with current programs and initiatives that are occurring during their stay - it could be helping put together an event for 3000+ employees and their family members, be part of the team to implement health fairs for 12,000+ employees or create educational pieces for boot camp participants. Interns become part of the team and are expected to contribute to the best of their knowledge and skill set.***

List any important information about your agency.

***Baptist Health South Florida is a large and expanding healthcare organization that stretches from the Florida Keys to Palm Beach county. Currently there are 15,000+ employees. Wellness Advantage is Baptist Health's employee wellness program. Wellness Advantage's mission is to have the healthiest workforce in America. To meet that mission Wellness Advantage offers a variety of programs ranging from discounted meals in the dining rooms, to boot camps and free employee fitness centers, to a nationally recognized childhood obesity program, health education and health literacy information. Wellness Advantage has been recognized by the National Business Group on Health as a 'Best Employer for Healthy Lifestyles - Platinum' for the past 10 years. The only organization to earn that distinction. BHSF has also been recognized as a CEO Cancer Gold Standard, Fit Friendly Company - Platinum as well as a Fortune Top 100 employers. Baptist Health takes employee wellness very seriously.***

Would you like to be added to the Department's list of approved sites for future interns?  Yes  No

FOR OFFICE USE ONLY: CONTRACT ON FILE: \_\_\_\_\_

Approval of Intern Coordinator: MM Waich Date: \_\_\_\_\_

Approval Expiration Date: October 2016