

Prospective Internship Site Profile  
Department of Health Education & Behavior

Location: Polk FL Date: 2/26/2018  
City State

Agency: Alzheimer's Association

Contact: Julie Shatzer, MSW, LCSW

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What semesters is your agency available to accept interns?

- Fall (August – December)       Spring (January – April)       Summer (May – August)

Normal work hours (Please indicate any evening or weekend time commitments):

*Monday to Friday from 9 a.m. to 5 p.m. and then some weekends and nights depending upon the program schedule and events.*

Is office space available to interns?     Yes     No    \_\_\_\_\_  
Comments

Is a computer available to interns?     Yes     No    \_\_\_\_\_  
Comments

Does your agency offer paid or non-paid internships?     Non-paid     Paid (amount): \_\_\_\_\_

List other benefits your agency offers interns (i.e. housing, health insurance, travel reimbursement, etc.)  
*n/a*

List required purchases for interning with your agency (i.e. parking pass, uniform, etc.)  
*n/a*

List the required skills or previous experience necessary for interning with your agency.

***Experience or training in dementia care preferred. Proficiency with Microsoft Office applications, especially Word, Excel, PowerPoint, and Explorer. Ability to travel extensively throughout the Chapter service area. Reliable transportation. High level of integrity, diplomacy, and initiative. Excellent presentation skills.***

Special Requirements (i.e. special application, proof of health insurance, immunization, etc.)

*Please note: All interns are required to purchase professional liability coverage for \$1,000,000.*

*n/a*

List a description of duties your agency expects to be fulfilled by interns. Please include additional literature if desired.

***Attend an orientation to the Association***

***Receive training in order to present three different community awareness programs-Know the 10 Warning Signs, Healthy Habits for Your Brain and Body, and The Basics***

***Receive training on how to facilitate a psychoeducation caregiver support group***

***Receive training on Personify360-constituent management system***

***Receive advanced training on managing difficult behaviors, effective communication strategies, and research updates***

***Create prospect lists for tracking community awareness presentations***

***Plan and facilitate community health and awareness programs in the community***

***Promote community and/or caregiver presentations using Chapter's promotional channels***

***Update physician lists and community resources***

***Plan and implement memory education and awareness on the Memory Mobile to rural audience***

***Act as a host for our caregiver education or early stage education series***

***Educate attendees about TrialMatch***

***Meet with elected officials to inform about Alzheimer's disease and the Association's programs***

***Input programmatic data for grant and strategic metric reporting***

List any important information about your agency.

***Our Mission: to eliminate Alzheimer's disease through the advancement of research; to provide and enhance care and support for all affected; and to reduce the risk of dementia through the promotion of brain health. Our Vision: a world without Alzheimer's disease.***

***Within our 17 county service area, the Florida Department of Elder Affairs estimates in 2016, there were 184,035 people living with Alzheimer's disease. This number does not include the Snowbirds. There are only eight states with higher incidence of Alzheimer's than that within our service area. Nationally one in every 61 people of all ages has Alzheimer's disease. In the State of Florida, it is one in every 40 people. In our service area, 1 in every 33 people of all ages has Alzheimer's disease!***

Would you like to be added to the Department's list of approved sites for future interns?  Yes  No

**FOR OFFICE USE ONLY:** CONTRACT ON FILE: \_\_\_\_\_

Approval of Intern Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

Approval Expiration Date: \_\_\_\_\_