

# Prospective Internship Site Profile

## Department of Health Education & Behavior

Location: Gainesville Florida Date: 10/02/2020  
City State

Agency: Peaceful Paths Domestic Violence Network (Education & Prevention Program)

Contact: Crystal Sorrow

Address: 2100 NW 53rd Avenue Gainesville FL 32653  
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Email: csorrow@peacefulpaths.org Website: www.peacefulpaths.org

What semesters is your agency available to accept interns?

Fall (August – December)  Spring (January – April)  Summer (May – August)

Normal work hours (Please indicate any evening or weekend time commitments):

Weekday hours are generally from 8:30am-5:00pm. There are some after school groups, community education events, and support groups scheduled in the evenings, primarily between 5:30 pm and 8:30 pm. There are limited Saturday morning hours. Other weekend hours are only scheduled to +

Is office space available to interns?  Yes  No \_\_\_\_\_  
Comments

Is a computer available to interns?  Yes  No \_\_\_\_\_  
Comments

Does your agency offer paid or non-paid internships?  Non-paid  Paid (amount): \_\_\_\_\_

List other benefits your agency offers interns (i.e. housing, health insurance, travel reimbursement, etc.)

- Preference to interns for employment opportunities
- State Advocate Certification
- Multiple professional development opportunities through webinars, community partner networking, and trainings

List required purchases for interning with your agency (i.e. parking pass, uniform, etc.)

\$50 New Advocate Training- This one-time 24 hour training at the beginning of the internship certifies students as Florida State Advocates and allows them to work directly with domestic violence survivors (and their children), as well as have access to confidential information including the opportunity to shadow our emergency shelter staff and teach at child support groups. If the student goes on to teach or work in a domestic violence network, the training will uniquely qualify them for employment.

List the required skills or previous experience necessary for interning with your agency.

- Some knowledge of domestic/dating violence
- Leadership skills; Teamwork experience; Flexibility with scheduling
- Experience working with children preferred
- Understanding of confidentiality practices

Special Requirements (i.e. special application, proof of health insurance, immunization, etc.)

*Please note: All interns are required to purchase professional liability coverage for \$1,000,000.*

Interns must complete a brief volunteer application and submit a professional resume and cover letter to agency contact. CPR Certification recommended. Interns must wear masks and be covid-tested as best practices mandate at the time of the internship.

List a description of duties your agency expects to be fulfilled by interns. Please include additional literature if desired.

Interns will create and teach curriculum. While traditionally this occurs at community centers, schools, and camps, currently it will be carried out in a virtual space with online content development and execution.

Interns will teach curriculum at in-person child and youth support groups

Interns will assist in fundraising events, complete trainings, and attend meetings within our agency or virtually.

Interns will learn about and develop self-care strategies and boundaries.

Interns will assist with childcare during client intakes and counseling sessions and will sanitize child areas.

Interns will track student and client outcomes by organizing and entering statistics.

Interns will engage in tabling, conducting outreach events, and developing program materials if possible under best health practices.

Interns will work with survivors and their children in providing support, advocacy, and education.

Interns will stay current on social justice topics, domestic violence research, risk factors, and policy reform.

List any important information about your agency.

Peaceful Paths is a domestic violence network covering Alachua, Bradford and Union counties. Our agency has an emergency shelter, extended shelter, legal advocacy team, offers individual counseling, housing advocacy and support, support groups, a financial empowerment group, high risk team, a child and youth department, and a violence prevention education and outreach team. Internships with our organization are tailored to the individual with opportunities for involvement within each of these parts of our agency.

Would you like to be added to the Department's list of approved sites for future interns?  Yes  No

**FOR OFFICE USE ONLY:** CONTRACT ON FILE: \_\_\_\_\_

Approval of Intern Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

Approval Expiration Date: \_\_\_\_\_