

Economic Empowerment Intern

Deadline: Open

Location: Gainesville Outreach Office

Peaceful Paths Domestic Abuse Network is a local non-profit organization, providing advocacy and support for domestic abuse survivors through many services including: legal, counseling, shelter, child and youth programs, and economic empowerment. As an Economic Empowerment Intern you will work directly with survivors and teach them the skills and tools they need for LIFE (Live Independent and Financially Empowered) away from an abusive partner. This position is unpaid.

Qualifications

- Pursuing a 4-year degree at an accredited university
- 3.0 GPA minimum
- Preferred majors include: Business Administration, Finance, Economics, Political Science, Communications, Marketing, Education, Non-profit Management, Public Administration, or other related fields
- Excellent written and oral communication skills, independent, and self-motivated
- Flexible schedule between 15-20 hours per week (Monday-Friday 9 a.m. - 5 p.m. some evening and Saturday Events), and reliable transportation. **Must be able to commit to 2 semesters.**

Intern Responsibilities

- Work closely with the Economic Empowerment coordinator to re-organize and further develop the microloan program.
- Assist in the loan process from beginning to end including processing loan applications, setting up account files, consulting on loan projects, and following up with clients regarding their progress and required emergency savings account.
- Utilize software to help in the credit reporting process, scheduling payments, and adjusting billing invoices.
- Collaborate on designing financial literacy curriculum, in addition to teaching workshops and financial literacy classes to domestic abuse survivors.

Benefits

- Internship credit with student's institution
- Florida Partnership to End Domestic Violence[FPEDV] Advocate Certification and training
- Networking connections with local financial professionals and community leaders from across Alachua County, one on one mentorship
- Direct interaction with survivors, and experts in social services fields
- Attending interesting and exciting organization events

How to Apply

Email your resume and cover letter to Trish White (Economic Empowerment Program Coordinator) at TrishW@peacefulpaths.org, with the subject line "Economic Empowerment Intern Application." Please feel free to reach out with any questions.