

Prospective Internship Site Profile
Department of Health Education & Behavior

Location: Gainesville FL Date: 9/07/2022
City State

Agency: Library Partnership Resource Center /Partnership for Strong Families

Contact: Stacy Merritt

Address: 912 NE 16th Avenue Gainesville FL
Street / PO Box City State / Zip

Phone: (352) 672-1608 Fax: (352) 264-4029

Email: stacy.merritt@pfsf.org Website: www.pfsf.org

What semesters is your agency available to accept interns?

- Fall (August – December) Spring (January – April) Summer (May – August)

Normal work hours (Please indicate any evening or weekend time commitments):

Monday, Tuesday, Friday 8:30am - 5:00pm
Wednesday & Thursday 9:30am - 6:00pm
Occasional weekend events as scheduled

Is office space available to interns? Yes No Interns use shared space
Comments

Is a computer available to interns? Yes No Personal laptops can also be used
Comments

Does your agency offer paid or non-paid internships? Non-paid Paid (amount): _____

List other benefits your agency offers interns (i.e. housing, health insurance, travel reimbursement, etc.)

A lot of available parking. Easy access to the Resource Center and on the RTS bus route

List required purchases for interning with your agency (i.e. parking pass, uniform, etc.)

N/A

List the required skills or previous experience necessary for interning with your agency.

Must have an interest in working with children and families and helping them to meet their needs and build strengths. Program Development, planning, and organizing experience is a plus. Being bilingual in Spanish and English is also a plus. Students should be a self-starter and have the ability to work independently.

Special Requirements (i.e. special application, proof of health insurance, immunization, etc.)

Please note: All interns are required to purchase professional liability coverage for \$1,000,000.

Interns will be required to fill out a Partnership for Strong Families volunteer application, background and drug screening in order to intern at the Library Partnership. Please visit the web site for a broad view of the things that we do: www.pfsf.org- Look under resource centers and click on Library Partnership.

Provide a comprehensive list of health education internship duties, which will be assigned to your HEB senior intern. Please indicate with NCHEC Responsibility/Responsibilities align with each duty.

Plan and implement health promotion programs. (Responsibilities I, II, and III)

Collect patron data and demographics related to health and social indicators. (Responsibilities I, VIII)

Plan and implement Health Corner each month (Responsibilities II, III, VI)

Develop and implement Children's Programs (Responsibilities I,II,III)

Assist with programs and resources to address food insecurity and health issues (Responsibilities III)

Complete required trainings (Responsibility VIII)

List any important information about your agency.

Our agency uses a strength-based approach and seeks to build relationships with our patrons. Interns are incorporated into many areas of our Resource Center and get real hands-on experience.

Previous interns have gone on to careers in teaching, medical school, nursing school, graduate school, child protection, and more!

Would you like to be added to the Department's list of approved sites for future interns? Yes No

FOR OFFICE USE ONLY:

Approval of Department Internship Coordinator: Holly T. Moses
Date

Contract on File: _____