



Q1.  
APPLIED PHYSIOLOGY AND KINESIOLOGY (APK)  
INTERNSHIP SITE APPROVAL FORM

Q2.  
The **Department of Applied Physiology and Kinesiology (APK)** at the University of Florida would like to thank you in advance for taking the time to complete the approval process and your willingness to provide valuable internship opportunities to our students. The Department of APK requires that all **undergraduates** complete a 12-credit internship experience in their final semester of study. The experience requires a minimum of 520 clock hours or 35-40 hours a week for 15 weeks, for the Fall and Spring semesters, or 40-45 hours a week for 13 weeks during the Summer semester. **Graduate** students in the Human Performance concentration may elect to complete between 3 - 9 credits of internship to count towards their degree. Each registered credit of graduate internship requires a minimum of 48 clock hours be completed and a graduate student must register for at least 3 credits in any semester they intend to complete an internship. Therefore, a graduate student will be required to complete between 144 - 432 hours during their internship. Ideally, interns become exposed to the tasks that will be required of them as professionals in the field, as well as receive opportunities to develop their skills and areas of interest. A brief description of our undergraduate and graduate programs is below:

**APK Undergraduate Program:** Prepares students to function as an exercise technician, exercise specialist, and/or wellness instructor in hospital, corporate, private, or governmental agencies, to pursue graduate study in kinesiology, OR to pursue graduate study in a health profession requiring education beyond an undergraduate degree. The curriculum provides a strong basic science background and requires additional course work in the biological aspects of exercise. Students may pursue internship opportunities in healthcare, research, fitness, or other areas of human performance.

**Human Performance (Graduate):** The Human Performance concentration is a non-thesis program leading to a Master of Science degree in Applied Physiology and Kinesiology. Its purpose is to train students for careers where they can promote scientifically based exercise, wellness, and psychological factors to enhance health, athletic development and/or movement performance. Furthermore, students may be trained to be an integral part of the health care team that administers, assesses, and develops programs for clinical populations.

Please review the [APK Internship Policies and Procedures](#) Document to gain a better understanding of the expectations of students and site supervisors during the experience.

Q5. Organization Name

Xiangya Hospital Central South University

Q6. Organization Location(s) - Include Addresses Of All Locations To Be Included As Part Of This Approval

87 Xiangya Road, Changsha, Hunan, P.R. China

Q10. URL of Website For Organization

<https://www.xiangya.com.cn/english/>

Q7. Name of Individual Who Will Receive Applications From Students

Dr. Jie Guo

Q8. Email Address of Individual Who Will Receive Applications From Students

guojiegina@126.com

Q9. Phone Number of Individual Who Will Receive Applications From Students

+86 18569058260

Q11. Name of Individual Who Will Supervise Students Directly During Internship and Complete Evaluations

Dr. Jie Guo

Q12. Email Address of Individual Who Will Supervise Students Directly During Internship and Complete Evaluations

Q13. Phone number of Individual Who Will Supervise Students Directly During Internship and Complete Evaluations

+86 18569058260

Q14. What Semester(s) Is Your Organization Available To Accept Interns? (select all that apply)

- Fall (August - December)
- Spring (January - April)
- Summer (May - August)

Q15. APK Internship Policy requires that a site supervisor hold one degree higher than the student intern. This means that site supervisors of undergraduate interns must hold at least a bachelor's degree and those of graduate interns must hold at least a master's degree. Based on this policy, for which category of students is your organization willing to accept applications? Check all that apply

- Undergraduate Students
- Graduate Students

Q16. How many interns is your organization willing and able to support per semester?

5

Q17. Describe the normal working hours anticipated for an intern at your organization. Please indicate likelihood and circumstances surrounding any evening or weekend time commitments.

Mon-Fri 8:00-12:00AM 14:30-17:30PM

Q18. Does your organization offer non-paid or paid internships?

Non-paid

Paid (amount)

Q21. List other benefits your organization offers interns (i.e. housing, health insurance, travel reimbursement, etc.)

None

Q22. List required purchases for interning with your organization (i.e. parking pass, uniform, I.D. Badge, etc.)

None

Q23. List required skills or previous experience necessary for interning with your organization

Ability to multi-task, be a self-starter, highly organized, good verbal and written communication skills.

Q24. List any special credentials or documents required to intern with your organization (i.e. CPR/First Aid, Liability Insurance, Personal Training Certification, OSHA training, HIPPA training, Pre-Internship orientation, background check)

Require all prospective interns interested in the clinical trial to send a cover letter stating why they want to intern with us and their professional goals. Please include a copy of your resume or CV. Email to 2395038683@qq.com or xyygcp2010@126.com. Appropriate candidates will be contacted for a phone interview prior to eventual selection.

Q25. Provide a bulleted list of duties/responsibilities your organization expects to be fulfilled by interns:

- Maintain office cleanliness
- Maintain office equipment daily, weekly, and monthly maintenance as trained by the supervisor
- Assist the doctor with assigned clerical and filing tasks
- Assist in preparation for the next day's business (print schedules, pulling charts, preparing encounter forms, preparing daily notes, etc.)
- Assist the doctor in getting encounter forms after patient check-in and getting the patient started with a treatment plan as directed by the nurse
- Document in the log the patient program that was completed for the day that was directed by the doctor
- Provide supervised patient care as directed by the nurse
- Provide patients with an orderly, safe, modest, and comfortable treatment environment
- Interact with patients in a professional and courteous manner
- Promote health through health education to all patients
- Demonstrate model of good health to patients through behaviors and lifestyle
- Collected clinical trial data and preliminary analysis from patients

Q26. Please describe a typical day for the intern:

Interns will work in the ward of the hospital, send patients participating in clinical trials to the ward, provide help to patients when they use drugs, record vital sign data, and guide patients to carry out therapeutic exercises or therapeutic activities in a team manner under the guidance of clinicians. National Institution of Drug Clinical Trial (NIDCT) in Xiangya Hospital Central South University was certificated by the China Food and Drug Administration (CFDA) in November 2007. The institution includes 20 clinical trial departments, which are Department of Cardiovascular Medicine, Infection, Gastroenterology, Respiratory Medicine, Hematology, Rheumatology, Nephrology, Nutrition, Sports Medicine, General Surgery, Otolaryngology, Burns, Anesthesia, Ophthalmology, Oncology, Cardiothoracic Surgery, Dermatology, Endocrinology, Orthopedics, Neurology of Traditional Chinese Medicine (TCM), Gastroenterology of TCM and Rheumatology and Immunology of TCM.

Q28. All Interns (undergraduate and graduate) MUST be evaluated on **at least** 6 of the following 9 Student Learning Outcomes (SLO's), though evaluation of all 9 is preferred. Please check each SLO that applies to the duties/responsibilities provided to interns at your organization.

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|---|---|
| <input checked="" type="checkbox"/> Integrate principles and methods of math, social sciences, and/or arts and humanities to applied physiology and kinesiology, health, wellness, and/or fitness environments. | <input checked="" type="checkbox"/> Select and utilize the appropriate scientific principles when assessing the health and fitness of an individual and prescribing physical activity based on those assessments.   |
| <input checked="" type="checkbox"/> Identify and relate the nomenclature, structures, and locations of components of human anatomy to health, disease, and physical activity.                                   | <input checked="" type="checkbox"/> Solve applied physiology and kinesiology problems from personal, scholarly, and professional perspectives using fundamental concepts of health and exercise, scientific inquiry, and analytical, critical, and creative thinking.                       |
| <input checked="" type="checkbox"/> Identify, examine, and explain physiological mechanisms of homeostasis at various levels of an organism (i.e., cells, tissues, organs, systems).                            | <input checked="" type="checkbox"/> Collect, compare, and interpret qualitative or quantitative data in an applied physiology and kinesiology context.  |
| <input checked="" type="checkbox"/> Investigate and explain the effects of physical activity on psychological health as well as the perspectives used to enhance adherence to healthier lifestyles.             | <input checked="" type="checkbox"/> Effectively employ written, oral, visual, and electronic communication techniques to foster inquiry, collaboration, and engagement among applied physiology and kinesiology peers and professionals as well as with patients, clients, and/or subjects. |
| <input checked="" type="checkbox"/> Identify and explain the acute and chronic anatomical and physiological adaptations to exercise, training, and physical activity.   |   |

Q33. Name of APK student that requested the site approval form from you (if applicable)

Q29. Would you like to be added to the Department's list of approved sites for future interns?

- Yes  
 No

Q32. Have you reviewed the APK Internship [Policies and Procedures Manual](#)?

- Yes  
 No

Q30. Signature of Individual Who Will Be Receiving Internship Applications

✕ Jie Guo

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clear

Q31. Signature of Individual Who Will Be Supervising And Evaluating Students During The Internship

✕ Jie Guo


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clear

**Location Data**

**Location:** [\(34.058395385742, -118.27799987793\)](#)

**Source:** GeolIP Estimation



The map shows a portion of Southern California, including the Los Angeles basin and the Central Valley. A yellow pin is placed in the Central Valley, north of Los Angeles, between Lancaster and Santa Clarita. Other cities labeled on the map include Santa Maria, Bakersfield, Oxnard, Los Angeles, San Bernardino, Indio, Oceanside, Tijuana, Yuma, and Mexicali.

Approved: 8.23.21

*Blain Harrison*

Blain Harrison, APK Internship Coordinator