



Q1.  
APPLIED PHYSIOLOGY AND KINESIOLOGY (APK)  
INTERNSHIP SITE APPROVAL FORM

Q2.  
The **Department of Applied Physiology and Kinesiology (APK)** at the University of Florida would like to thank you in advance for taking the time to complete the approval process and your willingness to provide valuable internship opportunities to our students. The Department of APK requires that all undergraduates complete a 12-credit internship experience and graduate students complete a 5-credit internship experience during their final semester. The experience requires a minimum of 520 clock hours for undergraduates and 600 clock hours for graduate students, or 35-40 hours a week for 15 weeks, for the Fall and Spring semesters or 40-45 hours a week for 13 weeks, for the Summer semester. Ideally, interns become exposed to the tasks that will be required of them as professionals in the field, as well as receive opportunities to develop their skills and areas of interest within their specialization. The specializations within the department are:

**Exercise Physiology (Undergraduate):** Prepares students interested in pursuing a career in one of the health professions or graduate study in exercise science. The curriculum provides a strong basic science background and requires additional course work in the biological aspects of exercise. For intern hours in this specialization, students are expected to complete hours in a biomedical research setting related to exercise and/or sport.

**Fitness/Wellness (Undergraduate):** prepares students to function as an exercise technician, exercise specialist, and/or wellness instructor in hospital, corporate, private, or governmental agencies. The curriculum emphasizes practical aspects of fitness and wellness.

**Human Performance (Graduate):** The Human Performance concentration is a non-thesis program leading to a Master of Science degree in Applied Physiology and Kinesiology. Its purpose is to train students for careers where they can promote scientifically based exercise, wellness, and psychological factors to enhance health, athletic development and/or movement performance. Furthermore, students will be trained to be an integral part of the health care team that administers, assesses, and develops programs for clinical populations.

Please review the [APK Internship Policies and Procedures](#) Document to gain a better understanding of the expectations of students and site supervisors during the experience.

Q5. Organization Name

Holy Trinity Episcopal Academy

Q6. Organization Location(s) - Include Addresses Of All Locations To Be Included As Part Of This Approval

5625 Holy Trinity Drive Melbourne, FL 32940

Q7. Name of Individual Who Will Receive Applications From Students

Alison Bell

Q8. Email Address of Individual Who Will Receive Applications From Students

abell@htes.org

Q9. Phone Number of Individual Who Will Receive Applications From Students

3217238323

Q10. URL of Website For Organization

www.htacademy.org

Q11. Name of Individual Who Will Supervise Students Directly During Internship and Complete Evaluations

Alison Bell

Q12. Email Address of Individual Who Will Supervise Students Directly During Internship and Complete Evaluations

abell@htes.org

Q13. Phone number of Individual Who Will Supervise Students Directly During Internship and Complete Evaluations

3219604917

Q14. What Semester(s) Is Your Organization Available To Accept Interns? (select all that apply)

- Fall (August - December)
- Spring (January - April)
- Summer (May - August)

Q15. APK Internship Policy requires that a site supervisor hold one degree higher than the student intern. This means that site supervisors of undergraduate interns must hold at least a bachelor's degree and those of graduate interns must hold at least a master's degree. Based on this policy, for which category of students is your organization willing to accept applications? Check all that apply

- Undergraduate Students
- Graduate Students

Q16. How many interns is your organization willing and able to support per semester?

2

Q17. Describe the normal working hours anticipated for an intern at your organization. Please indicate likelihood and circumstances surrounding any evening or weekend time commitments.

8am-3pm Monday through Friday Interns working with student activities outside of the school day (athletics for example) would have additional hours outside of the school day.

Q18. Does your organization offer non-paid or paid internships?

Non-paid

Paid (amount)

Q21. List other benefits your organization offers interns (i.e. housing, health insurance, travel reimbursement, etc.)

Q22. List required purchases for interning with your organization (i.e. parking pass, uniform, I.D. Badge, etc.)

Q23. List required skills or previous experience necessary for interning with your organization

Q24. List any special credentials or documents required to intern with your organization (i.e. CPR/First Aid, Liability Insurance, Personal Training Certification, OSHA training, HIPPA training, Pre-Internship orientation, background check)

School requirements for background check

Q25. Provide a bulleted list of duties/responsibilities your organization expects to be fulfilled by interns:

1. Assist in all aspects of training to include strength, conditioning, speed and agility for assigned sports and student groups. 2. Provide leadership and support of the Athletic Department to optimize use of the Tiger Athletic complex to include establishing facility use procedures, conducting facility orientations for coaches, students and staff and managing a calendar for all facility usage. 3. Analyze opportunities for ancillary use of the facility to include concessions, spirit store, rentals and summer camps and clinics. 4. Maintain an open line of communication with the other members of the athletic director and physical education staff and sport coaches 5. Develop plan to manage the upkeep and maintenance of a safe performance facility.

Q26. Please describe a typical day for the intern:

Assist Athletic Director on planning and initiatives related to the opening of the Tiger Athletic Center Winter 2020. Intern would help establish policy and procedure related to facility use and management. Help to establish and implement policies and procedures for the facilities use short and long term to assist Holy Trinity coaches and physical education faculty with strength and conditioning programming and develop after-school or weekend sessions for students, faculty/staff and alumni for training which promotes health, wellness and fitness. Must be able to work effectively with parents, students, co-workers and administrative staff.

Q28. Interns must be evaluated on at least 6 of the following 9 Student Learning Outcomes (SLO's). Please check each SLO that applies to the duties/responsibilities provided to interns at your organization.

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Integrate principles and methods of math, social sciences, and arts and humanities to applied physiology and kinesiology, health, wellness, and/or fitness environments. | <input type="checkbox"/> Select and utilize the appropriate scientific principles when assessing the health and fitness of an individual and prescribing physical activity based on those assessments.  |
| <input checked="" type="checkbox"/> Identify and relate the nomenclature, structures, and locations of components of human anatomy to health, disease, and physical activity.                                | <input checked="" type="checkbox"/> Solve applied physiology and kinesiology problems from personal, scholarly, and professional perspectives using fundamental concepts of health and exercise, scientific inquiry, and analytical, critical, and creative thinking.                       |
| <input type="checkbox"/> Identify, examine, and explain physiological mechanisms of homeostasis at various levels of an organism (i.e., cells, tissues, organs, systems).                                    | <input checked="" type="checkbox"/> Collect, compare, and interpret qualitative or quantitative data in an applied physiology and kinesiology context.  |
| <input checked="" type="checkbox"/> Investigate and explain the effects of physical activity on psychological health as well as the perspectives used to enhance adherence to healthier lifestyles.          | <input checked="" type="checkbox"/> Effectively employ written, oral, visual, and electronic communication techniques to foster inquiry, collaboration, and engagement among applied physiology and kinesiology peers and professionals as well as with patients, clients, and/or subjects. |
| <input type="checkbox"/> Identify and explain the acute and chronic anatomical and physiological adaptations to exercise, training, and physical activity.   |   |

Q33. Name of APK student that requested the site approval form from you (if applicable)

Q29. Would you like to be added to the Department's list of approved sites for future interns?

- Yes  
 No

Q32. Have you reviewed the APK Internship [Policies and Procedures Manual](#)?

- Yes  
 No

Q30. Signature of Individual Who Will Be Receiving Internship Applications

Alison Bell

×

clear

Q31. Signature of Individual Who Will Be Supervising And Evaluating Students During The Internship

Alison Bell

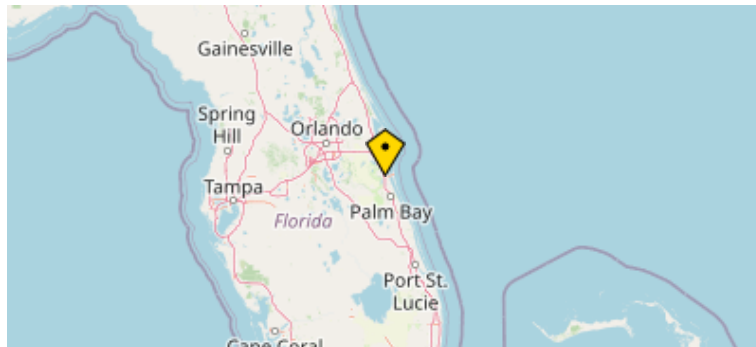
×

clear

**Location Data**

**Location:** ([28.206207275391, -80.687400817871](#))

**Source:** GeoIP Estimation



Approved - 1.6.20

*Blain Harrison*

Blain Harrison - APK Internship Coordinator