













Steps to Fulfill Doctoral Degree Requirements

1	Meet with graduate advisor to plan course of study for the first semester.		When: Before first semester registration. Approved by: Graduate Coordinator
2	Establish advisory committee.* Submit a degree plan to the Graduate coordinator.**		When: No later than the end of the second semester of enrollment. Approved by: Advisory Committee and Department chair.
3	Complete course work detailed on the degree plan (core, specialization and minor).		When: Before submission of dissertation proposal. Approved by: Chair of the supervisory committee.
4	Sit for qualifying examination.		When: After the third semester of graduate study beyond the masters and before the end of formal course work. Approved by: Chair of the supervisory committee.
5	Check to be sure degree program and advisory committee are up to date, and all graduate school requirements are in place.		When: Well before submitting request for final examination.
6	Submit dissertation prospectus.		When: Before beginning major work on the dissertation proposal. Approved by: Chair of the supervisory committee.
7	Submit proposal for dissertation and schedule oral defense.		When: After qualifying examination has been passed. Approved by: supervisory committee.
8	Apply for candidacy for the Ph.D. degree.		When: After qualifying examination has been passed and a dissertation topic has been approved by the supervisory committee.
9	Submit Degree Application Form to the Registrar's Office.		When: Before the published deadline. See the UF Graduate Catalog calendar of critical dates.
10	Submit request to schedule final examination and dissertation defense.		When: After completion of approved draft of the dissertation. Approved by: Supervisory Committee and Department chair.
11	Submit approved dissertation to the thesis editorial office.		When: See http://gradschool.rgp.ufl.edu/etd/editorial.html for critical dates.
12	Graduation; arrange for cap and gown.		For more information contact the Graduate School.

*Forms for establishing an advisory committee, transferring credit, admission to candidacy (doctoral students), degree application and other purposes may be found at <http://gradschool.rgp.ufl.edu/education/currentstudents.html>

**Only graduate level work can be applied to the extent of 9 semester credits, earned with a grade of A, B+, or B, may be transferred from an institution approved by the Graduate School or 15 credits from postbaccalaureate work at the University of Florida. Acceptance of transfer credit requires approval of the student's supervisory committee and the Dean of the Graduate School.