UF Health Shands Hospital
Department of Nursing and Patient Services Internship Opportunities

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UF Health
Department of Nursing & Patient Services

Why intern with us?
◦ Opportunities in diverse areas of health care
◦ Work with nurses and other healthcare professionals
◦ Collaboration between areas within Dept. of Nursing
  ◦ Knowledge and sharing of projects
  ◦ Preceptors interconnected
◦ Numerous internship sites!
  ◦ Fulltime and part-time internships
UF Health
Department of Nursing & Patient Services

Why intern with us?
◦ History of successful and mutually beneficial sites for HEB interns
◦ Creativity and innovative opportunities
◦ Flexibility with projects
◦ Build on work of previous HEB interns

UF Health
Internship Opportunities

Each UF Health supervisor may supervise one or two interns per semester (two interns max per area/unit/specialty)

Example:
◦ 1-2 interns for Maternity
◦ 1-2 interns for Pediatrics
◦ 1-2 interns for Trauma Floor

REMEMBER... there are MANY placements available 😊
Application Process for Shands Hospital Sites

- Applications will **only** be accepted online via surveymonkey.

- Choose up to 4 departments of interest
  - PLEASE NOTE - Due to the high volume of requests for pediatric and mother-baby locations, it is recommended that you choose from a variety of specialties. The Peds and Mother-Baby Units can only take a few interns. They screen all the applications and then select a few of their top candidates. If you do not pick some adult locations, you may not be contacted or get placed at all.

- Submit your resume and cover letter at the link below.

- Explain in your cover letter why you are a good candidate for your selected internship location(s).

**Spring 2021 link:** [https://www.surveymonkey.com/r/2JCDT92](https://www.surveymonkey.com/r/2JCDT92)
Perinatal Health
Labor/Delivery; Mother/Baby; NICU

About Perinatal Units
Perinatal pertains to the period immediately before and after birth. The perinatal units at UF Health Shands include the Labor & Delivery Unit, Mother/Baby Unit, and Neonatal Intensive Care Unit.

Labor & Delivery Unit
The Labor & Delivery Unit is where mothers deliver their babies. This unit also provides antepartum care to expecting mothers.

Mother/Baby Unit
The Mother/Baby Unit specializes in the care of postpartum women, as well as stable neonates.

Neonatal Intensive Care Unit
The Neonatal Intensive Care Unit is the unit for newborns who need specialized medical attention.

Potential Perinatal Unit Internship Supervisors
Within each of the perinatal units there are clinical leaders, a unit manager, and one clinical nurse specialist for all three units. All of these are possible internship supervisors.

What Interns Do
Essentially, interns do similar tasks for all three units, but with a different patient population:

- Assist with the development of current projects
- Develop educational materials
- Assist with staff education
- Complete literature searches as needed
- Participate in data collection and data entry
- Assist with quality improvement projects
- Assist with research projects
- Create graphs for unit data
- Assist with certification classes
- Develop forms for unit events
- Assist with Breastfeeding Week, World Breastfeeding Week, etc.

Dates may change due to circumstances occurring during your internship.

Lactation Services
Interview breastfeeding mothers and/or administer postpartum questionnaire
Attend breast-feeding consultations
Work with breast pumps and assist staff and patients with their use
Complete literature searches as needed
Assist with special projects
Assist with staff education
Assist with classes (and projects):
  - Registration for classes, answering phones, mail-outs, weekly phone calls
Shands Children’s Hospital
42 Peds, 44 Peds, 45 Peds, PICU, PCICU

Assist with/provide support for the following programs
- Bereavement Program
- Diversionary Activities Program
- Family Centered Care Program
- Pediatric Patient Safety Program
- Child life
- Assist with
  - Pediatric Nursing courses
  - Nursing Orientation and ongoing education
  - Learn basic skills and assist with skill validations
  - Project research, development and rollout
  - Creation of staff and patient education materials
  - Participate in clinical meetings

Emergency Departments
We have four emergency departments that accept students
- Adult Emergency Department
- Pediatric Emergency Department
- Springhill emergency Department
- Kanapaha Emergency Department

Student roles vary and include developing staff education materials, assist with patient education projects, assist with quality/regulatory audits.
Adult Intensive Care Units

Student placement opportunities exist in various adult intensive care units:

- Burn Unit
- Medical ICU
- Trauma ICU
- Neuro-intensive care
- Cardiac Intensive Care
- Surgical Intensive Care
- Thoracic Intensive Care

Student roles vary and include developing staff education materials, assist with patient education projects, assist with quality/regulatory audits.

Medical-Surgical Nursing Units

There are a number of Medical-Surgical Units in the hospital.

Students assist with:

- Patient education
- Assist with the development of staff education materials, in-services, and seminars
- Data collection, data entry and literature searches to support quality improvement and research projects.
- Projects to facilitate resolution of complex patient care issues, e.g. pain, safety.
- Participation in multidisciplinary groups to look at problem solving for issues that impact patient care.
Operating Rooms and Post Anesthesia Care Units (PACU)

There are three Operating Room Areas and three PACUs

- North Tower
- Cancer Hospital
- Heart, Vascular, Neuromedicine Hospital

- Interns will assist the unit management team with regulatory compliance within the Operating Room or the PACU

Diabetes Education

Assist inpatient diabetes educator in teaching (includes handouts, pictures, booklets and videos) diabetes self management skills to patients and families.

Topics may include:
- Basic nutrition and blood sugar target ranges
- Short & long term complications
- Sick days
- Skin/foot care
- Exercise
PICC (IV Therapy) Team

Peripherally Inserted Central Catheters for IV therapy (PICC)
- Update patient education materials; Encourage use of EMMI
- Update staff education materials, including development of newsletters
- Track patients who received PICC lines (for possible complications and trials of new products)
- Survey patients and staff on satisfaction with PICC program to make improvements
- Research for funds for equipment

Palliative and Supportive Care Consult Service

Assist with Palliative care program for adult and pediatrics at UF Health.
Assist with setting up staff education
Assist with organizing/updating division web page
Updating patient and staff education materials
Assist with research for grant/philanthropic opportunities
Coordination of bereavement list/mailings to families
Skin and Wound Team

Student duties include:
- Help develop patient education for patients, family and staff.
- Data entry for pressure injury prevalence
- Attend meetings and shadow the wound care team.
- Organize wound care ostomy cart and office, if needed
- Answer team phone effectively
- Education of staff, patients in ostomy care and pressure injury prevention
- Assist with the analysis of facility acquired pressure injuries

Transplant

- Pediatric and Adult Heart/Lung Transplant
- Kidney/Pancreas Transplant
  - Assist in the development of various patient/family education materials
  - Assist with education of patients/families before and after transplant.
  - Identify and develop new learning methodologies for patients.
  - Assist with data input (obtaining outpatient labs, updating patient charts with clinical information, etc.).
  - Along with the site supervisor, see patients in clinic for weekly visits.
Clinical Nurse Specialists

Participation in patient/family educational process through developing, revising, obtaining patient/family educational materials, conducting surveys and interviews, and evaluating outcomes.

Participation in data collection, data entry, and literature searches to support quality improvement and research projects.

Assist with regulatory requirements for the health science center.

Assist with the development of projects to help resolve complex patient care issues (pain, end-of-life, suicide, safety, co-morbidities, IV access, wound care, care of the elderly)

Participate in multidisciplinary groups to problem solve issues that impact patient care.

Nursing Education

- Assist education specialists with program development and coordination of Nursing and Support Staff Orientation, Medical Surgical Nursing, Pediatrics, Critical Care, Mother-Baby, and Trauma courses
- Conduct literature searches to support courses being developed
- Work with preceptor to develop and design online continuing education programs
- Assist with data analysis of programs, prepare charts and reports
- Teach some basic skills and assist with skill validations
- Assist with creation of staff and patient education materials
- Assist with planning conferences, seminars and education fairs
- Participate in clinical meetings
Nursing Informatics

Assist with the implementation of EPIC and other information systems.
Assist with development of computer programs for nurses.
- Present changes to Nursing staff
- Assist with computer education of Nursing staff

Nursing Quality and Magnet Programs

Assist with data collection related to Magnet Designation
Assist with regulatory audits for the UF Health Nursing department
Assist with data collection, data entry and analyses (patient care errors; pain management; fall prevention; medication errors; pressure ulcer prevention; infections).
Conduct mock JCAHO/Magnet unit surveys with staff to identify issues and provide real-time education to staff members.
Develop educational materials, or staff presentations related to identified quality initiatives (restraint use; falls; pain; medication error reduction, etc.).
Stroke Program

- Research for staff in-services
- Poster presentations
- Development of staff education
- Data collection and entry
- Community outreach education
- Conference planning
- Data analysis for achieved outcomes
- Participation in CVA Core Committee for problem-solving patient care issues

Trauma Program

- Students work with trauma program coordinators and:
  - Assist with regulatory compliance/audits for trauma services
  - Assist with development of educational programs related to trauma
  - Assist with data entry and tracking of trauma education
UF Health: Intern Requirements

Gather clean copies of ALL requirements.

Place in order as listed on the checklist.

The first page MUST be the UF Health Shands Hospital Requirements checklist.
  ◦ TYPE your full name, email, and date of birth (month/day/year) on the top.

Scan all paperwork into one PDF file.

Upload to Canvas (HSC4800): Internship Site Specific Requirements assignment folder.
  ◦ These requirements are due by the LAST day of class (see your HSC4800 course schedule).
UF Health: Intern Requirements

Form available online: http://hhp.ufl.edu/current-students/internships/heb/heb-internship-sites/.

Legal name: ___________________  GatorMail email: ___________________  DOB: _________

UF Health Shands Hospital: Intern Requirements
Requirements MUST be submitted to Canvas no later than the last day of class (see HSC4800 course schedule). Scanned copies of each requirement and combine files (in order) into one PDF.

1. General health screening and/or physical examination
Completed "well check" from a Primary Care Physician verifying student's ability to complete assigned internship duties. Proof must be in the form of a signed letter from the clinic completing the physical (see the Healthcare Provider Statement of Medical Capability form).

2. Immunization Record (Official copy)
   1a. MMR vaccine
       Immunization record that provides: Documentation of two MMR vaccines administered 4 weeks apart, OR Laboratory (serological) proof of immunity to measles and rubella.
   1b. Documentation of Immunization to Chickenpox (Varicella)
       Immunization record that provides: Documentation of two varicella vaccinations, administered 6 weeks apart, OR Laboratory (serological) proof of immunity, OR Documentation of a history of varicella disease or herpes zoster ("shingles") by a licensed healthcare provider.
   2a. Hepatitis B vaccine
       Immunization record that provides: Documentation of completion of hepatitis B vaccine series; OR Documentation of Hepatitis B surface antibody serology (optional), but recommended; OR Declination of Hepatitis B vaccination completed.
   2b. Tetanus/Diphtheria/Pertussis (Tdap) vaccine
       Immunization record that provides: Documentation of Tdap vaccination; if 10 or more years has passed since the Tdap vaccination was administered, a Tdap booster is required.

3. Flu vaccine
   Proof of administration of the current season's quadrivalent formulation of the flu vaccine.

4. Tuberculosis screening (PPD)
   Documentation* of a negative tuberculin skin test (PPD) or negative TINE/Ra head test within 12 months of start of clinical rotation. If history of previous testing was positive, there must be documentation of (1) a chest x-ray showing no active tuberculosis disease, and (2) completion of preventative therapy or treatment for active tuberculosis disease. *Note: documentation of the administered test, as well as the final results are required.

5. Completed training course on HIV and AIDS, as required by Florida Law.
   Visit: https://excellenceinlearning.net/ and sign-up for the "H100 - HIV / AIDS" online course ($16) Upon receiving your certificate of completion (PDF), include in the packet.

6. BLS Certification
   Upon receiving your certificate(s) of completion (PDF), include in the packet.

7. Proof of Health insurance coverage
   Provide front and back copies of health insurance card. Scan the front and back of card into a single PDF file and include in the packet. Note: If you do not have health insurance, you may not intern at UF Health Shands Hospital.

8. Criminal background check
   Visit: https://web.fde.state.fl.us/search/apps/default and complete the Computerized Criminal History search ($24). Scan the online search results (sent to students via email) into a single PDF file and include in the packet.

9. UF Health HIPAA training: https://privacy.ufl.edu/privacy-training/hipaa-training/
   Upon receiving your certificate of completion (PDF), include in the packet.

*** OFFICIAL Immunization records from the University of Florida Student Health Care Center are preferred. ***
UF Health: Intern Requirements

Healthcare Provider Statement of Medical Capability
The UF College of Health and Human Performance, in compliance with intern requirements established by UF Health Shands Hospital requires senior interns to obtain a Healthcare Provider Statement of Medical Capability to attest the student’s medical capability for performing internship duties.

Student Intern Name: ____________________________
Date of Birth: ____________________________
Intern Contact Information: Email: ____________________________ Phone: ____________________________ Address: ____________________________

Name of School: University of Florida
Name of Program: Health Education and Behavior
Instructor Name: Dr. Holly T. Moses, MCHES*
Instructor Contact Information: Email: hmoses@hhp.ufl.edu Phone: 352-294-1635 Campus Address: 1864 Stadium Road, FLG-8, Gainesville, FL 32611

Internship Start and End Dates: ____________________________
Total Hours Requirement: ____________________________
UF Health Department Name: ____________________________
UF Health Supervisor Name: ____________________________
Supervisor Contact Information: Email: ____________________________ Phone: ____________________________ Hospital Address: ____________________________

Internship Duties and Responsibilities: ____________________________
*Copy/Paste duties from the approved internship application.

Healthcare Provider Statement of Medical Capability
I, ____________________________, certify that the above named student is medically capable of performing internship related duties, as described above, and is free from communicable diseases at the time of this medical visit and evaluation.

Healthcare Provider Name and Credentials: ____________________________

Healthcare Provider Signature: ____________________________ Date: ____________________________

Form available online: http://hhp.ufl.edu/current-students/internships/heb/heb-internship-sites/.
UF Health: Additional Requirements

- Assurance of confidentiality of patient information
- Excellent interpersonal skills, professional behavior
- Good computer skills (Microsoft Word, PowerPoint, etc.)
- Excellent organizational skills
- Ability to work independently, yet seek direction when appropriate
- Creativity and innovation

Intern at UF Health Shands for a GREAT internship experience!