HEB Internship Opportunities:
UF Health Department of Nursing and Patient Services

PRIMARY CONTACT:
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UF Health
Department of Nursing & Patient Services

Why intern with us?
◦ Opportunities in diverse areas of health care
◦ Work with nurses and other healthcare professionals
◦ Collaboration between areas within Dept. of Nursing
  ◦ Knowledge and sharing of projects
  ◦ Preceptors interconnected
◦ Numerous internship sites!
  ◦ Fulltime and part-time internships
UF Health
Department of Nursing & Patient Services

Why intern with us?
- History of successful and mutually beneficial sites for HEB interns
- Creativity and innovative opportunities
- Flexibility with projects
- Build on work of previous HEB interns
UF Health

Internship Opportunities

Each UF Health supervisor may supervise one or two interns per semester (two interns max per area/unit/specialty)

Example:

- 1-2 interns for Mother Baby/Lactation
- 1-2 interns for Children’s Hospital
- 1-2 interns for Trauma Unit

REMEMBER... there are MANY placements available 😊
Online Application Process

Applications will only be accepted online.

Submit your resume and cover letter at the appropriate link below:

◦ Summer 2019: https://www.surveymonkey.com/r/HEB-Summer-2019
◦ Fall 2019: https://www.surveymonkey.com/r/HEB-Fall-2019
PICC Team

Peripherally Inserted Central Catheters for IV therapy (PICC)

- Update patient education materials; Encourage use of EMMI
- Update staff education materials, including development of newsletters
- Track patients who received PICC lines (for possible complications and trials of new products)
- Survey patients and staff on satisfaction with PICC program to make improvements
- Research for funds for equipment

Heart/Lung Transplant

Pediatric and Adult Heart/Lung Transplant

- Revise parent teaching manuals for Pre/Post Heart Transplant and Pre/Post Lung Transplant.
- Revise education pre-transplant handbook and evaluation packet.
- Assist with education of patients/families before and after transplant.
  - Identify and develop new learning methodologies for patients.
- Along with the site supervisor, see patients in Pulmonary Function Lab before bronchoscopies and in clinic for weekly visits.
- Assist with data input (obtaining outpatient labs, updating patient charts with clinical information, etc.).
Kidney/Pancreas Transplant

Kidney/Pancreas Transplant Program
- Facilitate production of audiotaped patient/family educational materials for visually impaired or illiterate patients.
- Gather information on pancreas transplantation and assist in developing patient/family educational materials.
- Assist in the development of various patient/family educational materials for adult and pediatric kidney & pancreas patients, as well as live kidney donors.
- Coordinate drafts of materials with publication companies.
- Assist in website development.

Nursing Quality Improvement & Research

Nursing Quality Improvement and Research
- Develop creative approaches to education of staff, students, and physicians about safety and avoidance of medical errors.
- Conduct mock JCAHO/Magnet unit surveys with staff to identify issues and provide real-time education to staff members.
- Develop educational materials, or staff presentations for staff and patients related to identified quality initiatives (restraint use; falls; pain; medication error reduction, etc.).
- Develop patient/family education related to patient safety for targeted populations/topics.
- Assist with data collection and analyses to determine outcomes achieved through the Department of Nursing Quality Initiatives (wrong patient errors; pain treatment options; fall risk reduction; reduction of medication errors; pressure ulcer prevention; ventilator associated pneumonia).
Nursing Education

• Assist education specialists with program development and coordination of Nursing and Support Staff Orientation, Medical Surgical Nursing, Pediatrics, Critical Care, Mother-Baby, and Trauma courses
• Conduct literature searches to support courses being developed
• Work with preceptor to develop and design online continuing education programs
• Assist with data analysis of programs, prepare charts and reports
• Teach some basic skills and assist with skill validations
• Assist with creation of staff and patient education materials
• Assist with planning conferences, seminars and education fairs
• Participate in clinical meetings

Perinatal Health

*Labor/Delivery; Mother/Baby; NICU*

Interview breastfeeding mothers and/or administer postpartum questionnaire
Attend breast-feeding consultations
Work with breast pumps and assist staff and patients with their use
Complete literature searches as needed
Assist with special projects
Assist with staff education
Assist with classes (and projects):
  ◦ Childbirth; Sibling; Breastfeeding
  ◦ Registration for classes, answering phones, mail-outs, weekly phone calls
Perinatal Health
Labor/Delivery; Mother/Baby; NICU

About Perinatal Units
Perinatal pertains to the period immediately before and after birth. The perinatal units at UF Health Shands include the Labor & Delivery Unit, Mother/Baby Unit, and Neonatal Intensive Care Unit.

Labor & Delivery Unit
The Labor & Delivery Unit is where mothers deliver their babies. This unit also provides antepartum care to expecting mothers.

Mother/Baby Unit
The Mother/Baby Unit specializes in the care of postpartum women, as well as stable neonates.

Neonatal Intensive Care Unit
The Neonatal Intensive Care Unit is the unit for newborn babies who need specialized medical attention.

Potential Perinatal Unit Internship Supervisors
Within each of the perinatal units there are clinical leaders, a unit manager, and one clinical nurse specialist for all three units. All of these are possible internship supervisors.

What Interns Do
Essentially, interns do similar tasks for all three units but within a different patient population:
- Assist with the development of current projects
- Develop educational materials
- Assist with staff education
- Complete literature searches as needed
- Participate in data collection and data entry
- Assist with quality improvement projects
- Assist with research projects
- Create graphics for unit data
- Assist with certification classes
- Develop flyers for unit events
- Assist with March of Dimes, World Breastfeeding Week, etc.

Dates may change due to circumstances occurring during your internship.

Shands Children’s Hospital
Neonatal ICU
- Assist in developing presentations and bulletin boards for staff education.
- Literature searches for quality improvement projects.
- Assist with some data collection for quality monitoring and research projects.
- Help organize staff in-service and continuing education opportunities.
- Rounding with parents to help determine educational needs.
- Help develop unit based education for parents.
- Help develop unit specific Unit Clerk education.
- Assist with Breast milk storage documentation.
Shands Children’s Hospital
42 Peds, 44 Peds, 45 Peds, PICU

Assist with/provide support for the following programs
- Bereavement Program
- Diversionary Activities Program
- Family Centered Care Program
- Outcomes Focused Care
- Child life
- Pediatric Patient Safety Program
- Research for pediatric process improvement
- Pediatric Nursing courses
- Nursing Orientation and ongoing education

Shands Children’s Hospital
Pediatric Cardiac ICU

Intern learning opportunities:
- Assist with project development and rollout, including staff education
- Learn basic skills and assist with skill validations
- Assist with literature searches/reviews for current evidence
- Assist with creation of staff and patient education materials
- Participate in clinical meetings
Burn Intensive Care Unit

Develop/revise unit specific patient/family educational materials:
- Burns and other wounds
- Pre-hospitalization, hospitalization, and post-hospitalization
- Diagnostic tests, treatments, surgical procedures, rehab and self care activities

Participation in and development of staff in-service training
Attendance and participation in health promotion fairs/events

Computer-Based Systems

Assist with the implementation of EPIC and other information systems.
Assist with development of computer programs for nurses.
- Present changes to Nursing staff
- Assist with computer education of Nursing staff
Nurse Specialists

Participation in patient/family educational process through developing, revising, obtaining patient/family educational materials, conducting surveys and interviews, and evaluating outcomes.

Participation in data collection, data entry, and literature searches to support quality improvement and research projects.

Assist with regulatory requirements for the health science center.

Assist with the development of projects to help resolve complex patient care issues (pain, end-of-life, suicide, safety, co-morbidities, IV access, wound care, care of the elderly)

Participate in multidisciplinary groups to problem solve issues that impact patient care.

Lab Continuing Ed Program

Assist with development of lab education programs
Assist with development of Point of Care lab tests and instruction modules
Participate in and/or assist with development of staff in-service training materials
Create/Assist with website updates/developments for lab program
Nursing Administration and Magnet Programs

Assist with data collection related to Magnet Designation
Assist with regulatory audits for the UF Health Nursing department
Participate in data entry

Diabetes Program - Inpatient

Assist inpatient diabetes educator in teaching (includes handout, pictures, booklets and videos) diabetes self management skills to patients and families.

Topics may include:
- Basic nutrition and blood sugar target ranges
- Short & long term complications
- Sick days
- Skin/foot care
- Exercise
Trauma ICU Unit

Assist with developing patient/family educational materials for the adult trauma population; evaluation after implementation.

Survey of RN needs for materials.

Neurosciences Unit

Participation in patient/family educational process through developing, revising, obtaining patient/family educational materials, conducting surveys and interviews, and evaluating outcomes

Participation/Development of staff education materials, in-services, and seminars

Participation in data collection, data entry and literature searches to support quality improvement and research projects.

Participation/Development in projects to facilitate resolution of complex patient care issues, e.g. pain, safety.

Participates in multidisciplinary groups to look at problem solving for issues that impact patient care.
Stroke Program

Research for staff in-services
Poster presentations
Development of staff education
Data collection and entry
Community outreach education
Conference planning
Assist with Stroke website development
Data analysis for achieved outcomes
Participation in CVA Core Committee for problem-solving patient care issues

Skin and Wound Team

DUTIES:
• Help develop origin patient education for patients, family and staff.
• Develop a computer data entry system for pressure injury prevalence data that will then be used for further education for staff and patients
• Attend meetings and present education at one of the OWL meetings and/or web site
• Shadow wound care team.
• Organize wound care ostomy cart and office, if needed
• Answer team phone effectively
• Standardization and evaluation of the Pressure Injury Process
• Education of staff, patients in ostomy care and pressure injury prevention
• Root cause analysis of all facility acquired pressure injuries
Trauma Program

Assist with regulatory compliance for trauma services
Assist with development of educational programs related to trauma program

Surgical Cardiac Intensive Care Unit (CICU)

Interns will assist the unit management team with regulatory compliance within the CICU
Operating Rooms and Post Anesthesia Care Units (PACU)

There are three Operating Room Areas and three PACUs

- North Tower
- Cancer Hospital
- Heart, Vascular, Neuromedicine Hospital

- Interns will assist the unit management team with regulatory compliance within the Operating Room or the PACU

Admission Discharge Transition Unit (ADTU)

Admission Discharge Transition Unit (ADTU)
- Develop education materials for staff and patients
- Assist management team with tracking unit specific quality indicators
- Build upon existing initiatives
- Utilize computer skills to create templates, spreadsheets to collate data
- Work with unit staff with process improvement projects
- Inject creativity and innovation in developing unit newsletter/website
Palliative and Supportive Care Consult Service

Assist with Palliative care program for adult and pediatrics at UF Health.
Assist with setting up staff education
Assist with organizing/updating division web page
Updating patient and staff education materials
Assist with research for grant/philanthropic opportunities
Coordination of bereavement list/mailings to families
UF Health: Intern Requirements

These requirements MUST be submitted to Dr. Moses no later than the last day of class (HSC4800).

Print copies of each requirement and submit (all at one time) to FLG-11.

◦ Do not staple the packet.

◦ Include the checklist as a cover sheet in front of all of the requirements.

◦ Neatly PRINT your full name on the top-left of the paper.

◦ Neatly PRINT your date of birth (month/day/year) on the top-right of the paper.
UF Health: Intern Requirements

FULL NAME: ___________________________  DOB: ________________

UF Health Shands Hospital: Intern Requirements
Requirements MUST be submitted to Dr. Moses no later than the last day of classes during the ‘pre-intern’ semester. Print copies of each requirement and submit (all at one time) in a manilla folder or envelope. Do not staple!

1. General Health Screening and/or physical examination
   Completed “well check” from a Primary Care Physician verifying student’s ability to complete assigned internship duties. Proof must be in the form of a signed letter from the clinician completing the physical (see attached form).

2. MMR vaccine
   Immunization record that provides: Documentation of two MMR vaccines administered 4 weeks apart, OR Laboratory (serological) proof of immunity to measles and rubella.

3. Documentation of immunity to Chickenpox (varicella)
   Immunization record that provides: Documentation of two varicella vaccinations, administered 8 weeks apart, OR Laboratory (serological) proof of immunity, OR Documentation of a history of varicella disease or herpes zoster (‘shingles”) by a licensed healthcare provider.

4. Tuberculosis screening (PPD)
   Documentation of a negative tuberculin skin test (PPD) or negative T-SPOT IGRA blood test within 12 months of start of clinical rotation. If History of previous testing was positive, there must be documentation of (1) a chest x-ray showing no active tuberculosis disease, and (2) completion of preventative therapy or treatment for active tuberculosis disease.

5. Hepatitis B vaccine
   Immunization record that provides: Documentation of completion of hepatitis B vaccine series; OR Documentation of Hepatitis B surface antibody serology (optional, but recommended); OR Declination of Hepatitis B vaccination completed.

6. Tetanus/Diphtheria/ pertussis (Tdap) vaccine
   Immunization record that provides: Documentation of one dose of Tdap vaccination.

7. Flu vaccine
   Proof of administration of the current season’s quadrivalent formulation of the flu vaccine.

8. Completed training course on HIV and AIDS, as required by Florida Law.
   Visit: https://excellencelearning.net/ and sign-up for the “A100 - HIV / AIDS” online course ($14).
   Upon receiving your certificate of completion, print and include in this packet.

9. CPR Certified (Adult/Child/Infant CPR/AED and First Aid Certification or BLS)
   Upon receiving your certificate(s) of completion, print and include in this packet.

10. Proof of Health insurance coverage
    Provide front and back copies of health insurance card.
    If you do not have health insurance, you may not Intern at UF Health Shands Hospital.

11. Criminal background check
    Visit: https://web.fidel.state.fl.us/search/app/default and complete the Computerized Criminal History search ($24).
    Print the online search results (sent to students via email) and include in this packet.

12. Completed Shands’ HIPPA training orientation
    NOTE: This will be completed on the first day of internship.

*** Immunization records from the University of Florida Student Health Care Center are preferred. ***

Form available online: http://hhp.ufl.edu/current-students/internships/heb/heb-internship-sites/.

(Located within the UF Health Shands Hospital Internship Opportunities section)
UF Health: Intern Requirements

Healthcare Provider Statement of Medical Capability
The UF College of Health and Human Performance, in compliance with intern requirements established by UF Health Shands Hospital requires senior interns to obtain a Healthcare Provider Statement of Medical Capability to attest the student's medical capability for performing internship duties.

<table>
<thead>
<tr>
<th>Student Intern Name:</th>
<th>Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Birth:</td>
<td>Phone:</td>
</tr>
<tr>
<td>Intern Contact Information:</td>
<td>Address:</td>
</tr>
</tbody>
</table>

Name of School: University of Florida
Name of Program: Health Education and Behavior
Instructor Name: Dr. Holly Turner Moses, CHES
Instructor Contact Information: Email: hmoses@hhp.ufl.edu
Phone: 352-294-1635
Campus Address: 1864 Stadium Road, FLG-8, Gainesville, FL 32613

Internship Start and End Dates:
Total Hours Requirement:
UF Health Department Name:
UF Health Supervisor Name:
Supervisor Contact Information: Email: Phone: Hospital Address:
Internship Duties and Responsibilities:
*Copy/Paste duties from the approved internship application.

Healthcare Provider Statement of Medical Capability
I certify that the above named student is medically capable of performing internship related duties, as described above, and is free from communicable diseases at the time of this medical visit and evaluation.

Healthcare Provider Name and Credentials: __________________________
Healthcare Provider Signature: __________________________  Date: ____________

Form available online: [http://hhp.ufl.edu/current-students/internships/heb/heb-internship-sites/](http://hhp.ufl.edu/current-students/internships/heb/heb-internship-sites/).

(Located within the UF Health Shands Hospital Internship Opportunities section)
UF Health: Additional Requirements

- Assurance of confidentiality of patient information
- Excellent interpersonal skills, professional behavior
- Good computer skills (Microsoft Word, PowerPoint, etc.)
- Excellent organizational skills
- Ability to work independently, yet seek direction when appropriate
- Creativity and innovation

Contact the designated UF Health staff member for the internship opportunity you are interested in!
Intern at UF Health Shands for a GREAT internship experience!