



List the required skills or previous experience necessary for interning with your agency.

Special Requirements (i.e. special application, proof of health insurance, immunization, etc.)

*Please note: All interns are required to purchase professional liability coverage for \$1,000,000.*

List a description of duties your agency expects to be fulfilled by interns. Please include additional literature if desired.

List any important information about your agency.

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Would you like to be added to the Department's list of approved sites for future interns?                      Yes                      No

**FOR OFFICE USE ONLY:**                      CONTRACT ON FILE: \_\_\_\_\_

Approval of Intern Coordinator: \_\_\_\_\_                      Date: \_\_\_\_\_

Approval Expiration Date: \_\_\_\_\_

## EXHIBIT A

### REQUIREMENTS FOR STUDENTS AND/OR FACULTY PARTICIPATING IN CLINICAL EXPERIENCE AT SHANDS

Students and faculty with on-site supervision responsibilities must provide proof that they meet the following requirements when they come to Shands to begin their clinical experience:

1. General Health Screening and/or physical examination.
2. Proof of two MMR vaccines, administered 4 weeks apart, OR Laboratory (serological) proof of immunity to measles and rubella.  
  
Documentation of immunity to Chickenpox (varicella) by one of the following:
  - Documentation of two varicella vaccinations, administered 8 weeks apart, OR
  - Laboratory (serological) proof of immunity, OR
  - Documentation of a history of varicella disease or herpes zoster (“shingles”) by a licensed healthcare provider.
3. Tuberculosis screening: Documentation of a negative tuberculin skin test (PPD) or negative TB-IGRA blood test within 12 months of start of clinical rotation. If history of previous testing was positive, there must be documentation of 1) a chest x-ray showing no active tuberculosis disease and 2) completion of preventive therapy or treatment for active tuberculosis disease.
4. Hepatitis B vaccine:
  - Documentation of completion of hepatitis B vaccine series.
  - Documentation of Hepatitis B surface antibody serology (**optional, but recommended**).
  - Declination of Hepatitis B vaccination completed.
5. Tetanus / Diphtheria / Pertussis: Documentation of one dose of tetanus/diphtheria/pertussis (Tdap) vaccination.
6. Vaccination with the current season’s quadrivalent formulation of the flu vaccine.
7. Completed training course on HIV and AIDS, as required by State Law.
8. CPR certified.
9. Evidence of health insurance. (May be waived for students demonstrating hardship).
10. Completed Shands’ HIPAA training and orientation.
11. Criminal background check.