

TRANSIENT FORM
COLLEGE OF HEALTH AND HUMAN PERFORMANCE

This form should be used by students who are requesting to complete coursework at another institution. Once completed, please submit the form to your academic advisor for processing. Students are not permitted to complete Universal Tracking courses as a transient student. Approval of upper division courses will be at the discretion of the Department.

To be completed by student:

Name: _____ UF ID #: _____

Email: _____ Phone: _____

Transient Institution: _____ Term and Year: _____

Transient Course Prefix and Number	Course Name (Attach a printed copy of the course description to this form before submitting to advisor)	UF Equivalent Course Prefix and Number	Desired Requirement Achieved from Transient Course (general education, writing, math, etc.)

Before submitting this transient request, please complete the below section by placing a check next to all statements that are true. Your advisor will review the form and respond by email with a decision to approve or deny your transient request. If approved, students must also complete a “transient student form” at www.facts.org. If denied, students may not take the requested courses at a transient institution.

Student Check Box	College of Health and Human Performance Transient Student Guidelines	Advisor Check Box
	I have a UF GPA of 2.0 or higher	
	This is not a Universal Tracking course required for my major.	
	I will not break the UF residency requirement (Students MUST complete last 30 hours at UF). <i>I understand that if I plan to break the UF residency requirement, I must complete the HHP General Petition.</i>	
	I have not already transferred 60 credits from a community college to UF.	
	I realize that I must have a transcript sent to UF after completion of the course(s).	
	I realize that grades for courses taken elsewhere will not be calculated into my UF GPA.	
	I understand that all courses that I intend to use to meet minor requirements are subject to the approval of the department offering minor.	
	I understand that Gordon Rule (GR) requirements (Math and Writing) and General Education (GE) requirements are based on how the course is taught at the institution where the course is taken. Do not assume you will receive the same GR or GE credit from another institution as you would if you took the course at UF. All GR questions should be directed to the Office of Admissions. All GE questions should be directed to your academic advisor. For GE courses, students are responsible for providing a copy of the transient course description to their academic advisor.	

Student Signature: _____ Date: _____

My signature indicates that I understand and abide by all guidelines that apply to transient coursework. I realize that approval of this form grants me permission to take courses at the institution stated during the semester indicated. It does not guarantee that the courses will count in fulfillment of any specific requirement. In addition, if I complete transient coursework without College approval, I may not use the credits toward my CHHP degree.

ADMINISTRATIVE AREA: Approved () Denied ()	By: _____	Date: _____
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