

## Minutes of the Meeting of the College Curriculum Committee September 9, 2010

**Members Present:** Kelli Brown (Presiding), Joslyn Ahlgren, Bertha Cato, Virginia Dodd, Chris Janelle, Sadie Sanders, Charles Williams

**Guests:** Don Chaney, DeEtta Rhodes

### 1. **FYI Item: HHP 2+2 programs – Dr. Chaney**

Sport Management (SPM) was the first to investigate an on-book online program (prior to Dr. Chaney's arrival) and modeled it after College of Business. This model was rejected by the Provost's Office and reworked as an off-book program. This proposal was submitted to a University committee, who asked questions of the college before being sent back for review. A market analysis was completed prior to final approval by the committee, Dr. McCoullough, and the Provost. The HEB and APK program proposals were submitted in April as a group, and approved in mid-August. At the time of the SPM approval grants were available for development of courses. A \$50k grant was received by SPM; however, grants were being phased out when the HEB and APK proposals came forward. The result was that HEB received \$22K and APK received \$34K for development of required courses respective degree curricula. Any further support will have to come in the form of a loan. The online programs are to mirror the on-campus programs. The application deadline for the 2+2 programs is November 1. All three programs will be admitting for the Spring 2011 term.

Committee indicated that SPM requested admission of higher quality students for the online program. It was stated that transfer admissions have decreased by UF and as a result quality students are unable to be admitted to the on-campus program. Approximately 50% of the denied transfer students to the on-campus program applied to the online program. The College of Business has indicated that their online students carry a higher GPA compared to their on-campus students. Many of these students are adult learners and may be more motivated. Based on the MOUs in place, all students who meet the transfer minimums will be admitted in APK FW, SPM and HEB..

Committee indicated that SPM faculty would like to review admission data in order to ensure quality of students and courses. It was stated that quality assurance is not done for on-campus courses so this may not be an option for online programs. Dr. Chaney's position will work to ensure the quality of programs. The benefit of the online courses is that they are all taught by faculty (versus GA's) and allows faculty to collaborate on courses.

Committee inquired about course revision timeline. At this time, a set timeline has not been determined. The plan is to have funding available to continually update courses and the timeline established will likely be determined by the type and content of course.

Committee inquired about the syllabus and course approvals for online courses. All courses being offered through the online program are also offered to on-campus students. These courses mirror each other and the expectations are the same. Any new program proposals and/or courses will come forward to CCC as an FYI item. All courses offered to online students must be offered to on-campus students and vice versa. Any new certificate programs and/or courses will come forward to CCC as well.

Committee indicated the desire for the CCC to review all program curriculums. A decision was made early on by Dr. Brown to not bring courses forward as they are the same as the on-campus courses and are not required to be reviewed at the UF level. It was determined that these would be brought forward as an FYI item similarly to study abroad courses. As long as the objectives are the same, there is no issue. Also, teacher evaluations, ALCs, internships, and exit interviews are also the same for these students.

Committee inquired as to how the \$50K grant was utilized. The money was spent developing 9 courses (\$5K per course) and the remainder on marketing. HEB is creating 5 courses at \$4K each and APK is creating 8 courses at \$4K each. The remaining money is being used for program marketing.

## 2. Chair Elections – Dr. Brown

With a new committee comes the need for a new committee chair. Dr. Brown indicated that DeEtta will prepare the agenda and she will meet with the chair prior to CCC meetings.

The motion to nominate Dr. Dodd was made by Dr. Janelle, a motion to approve by Dr. Sanders, seconded by Dr. Williams, motioned passed.

## 3. SPM proposed course changes – Dr. Cato

Proposed changes to the course numbers for the following courses:

- a. **Current:** SPM 2000c – Introduction to Sport Management

**Proposed:** SPM 2000

**Justification:** 'C' in the UF course numbering system designates a course with a lab component that meets at the same time as the course. The department curriculum committee believes the 'C' does not adequately describe the nature of this course.

- b. **Current:** SPM 4154c – Administration of Sport and Physical Activity

**Proposed:** SPM 4154

**Justification:** 'C' in the UF course numbering system designates a course with a lab component that meets at the same time as the course. The department curriculum committee believes the 'C' does not adequately describe the nature of this course.

Motion passed unanimously. Items will be forwarded to the Undergraduate Curriculum Committee for the October 2010 agenda.

## 4. SPM proposed changes to approved electives – Dr. Cato

- a. Remove the following approved electives:

- i. LEI 3600
- ii. JOU 4313c
- iii. BUL4352

**Justification:** courses no longer offered, or not offered to outside majors

- b. Replace the following approved electives:

- i. ECO 3701, replace with ECO 3704
- ii. GEB 3113, replace with ENT 3003

**Justification:** course number changed

- c. Add the following course to the approved electives

- i. AEB 4113
- ii. BUL 4264
- iii. FYC 4409
- iv. LEI 3546
- v. LEI 3705
- vi. LEI 3830
- vii. LEI 3831

- viii. LEI 3836
- ix. LEI 4501
- x. SPM 4905
- xi. SPM 4948

**Justification:** provides more diversity in elective cluster for students to specialize their SPM undergraduate degree

Committee inquired if the GEB course and ENT course were really the same course. This was verified.

Committee inquired if the departments hosting the AEB, BUL, and FYC had been asked about adding this to the list. This has not happened so the request was made that this occur and that Dr. Brown be copied on the email prior to the UCC meeting in October.

Committee inquired if LEI2181 should be on this list. This was not immediately known, so the department will follow up on this request. It is preferred to send the full list forward rather than sending this course over alone.

Motion passed unanimously. Items will be forwarded to the Undergraduate Curriculum Committee for the October 2010 agenda.

#### **5. SPM Proposed Changes to combined degree – Dr. Cato**

- a. Change/switch graduate courses counting towards the bachelors and masters degrees in Sport Management 4:1 Combined Degree program:
  - i. Current course: SPM 6158 Management & Leadership in Sport (currently substituting for SPM 4154)
  - ii. replace with SPM 6106 Management & Planning of Sport & Fitness Facilities (will substitute for SPM 4104)

**Justification:** Topics covered in SPM 6106 and SPM4104 correspond more accurately compared to SPM 6158 and SPM4154. Therefore the students in the 4:1 program are exposed to more concepts with the proposed changes compared to the current curriculum.

Motion passed unanimously. Items will be forwarded to the Undergraduate Curriculum Committee for the October 2010 agenda.

#### **6. FYI item: Study Abroad in Greece – Dr. Cato**

Item was tabled until October meeting

#### **7. Discussion item: New Undergraduate Research Course – Dr. Brown**

Dr. Brown posed the idea of creating a college wide or department course for undergraduate research. She requested that each department think about the idea and examine how this would fit into the various curriculums. Should the course have a HHP prefix or one for each (APK, HSC, LEI, SPM)? The The suggestion was to make the course variable credit (1-3) and would be used in place of variable topics courses (4905/4950) when the student is conducting research and would list the UG Research title on the

student's transcript versus 'Variable topics.' Ideally, the UCC requests would come forward as a group versus individually. It was requested that the departments take the idea to their faculty and report back.

Dr. Brown also shared that there is a newly created Center for Undergraduate Research under the direction of Dr. Anne Donnelly. The Center is housed on the 3<sup>rd</sup> floor of the former Infirmary building and will assume oversight of the University Scholars Program. There may be a possibility that doctoral students will have the opportunity to mentor undergraduates and receive a stipend. There was also discussion about the possibility of undergraduate research assistants (9 month commitment).

Committee inquired about the current practice of titles onto student transcripts. As it stands, it is possible to request the title change of variable topics courses; however, we do not believe this is occurring as it requires memos to the Registrar each semester.

Committee inquired about the possibility of a poster presentation at the end of the semester. It was noted that the GSAC has indicated an interest in working with students on something like this.

#### **8. Discussion item: UCC red flags – Dr. Brown**

Dr. Brown shared with the committee some of the items that have been flagged at the University Curriculum Committee (UCC) level:

- a. Syllabus
  - i. Should provide link to the disability policy
  - ii. Should provide link to the grading policy
  - iii. Should include the grading scale – how are they being evaluated? (e.g. 90% = 360 points)
  - iv. How is participation being evaluated? Particularly in courses where attendance is not taken.
- b. Pre-requisites
  - i. New courses at the 3/4000 level are encouraged to have a pre-requisite. Even if it's just junior or senior status, the committee is questioning why the course is leveled that high if there are no course pre-reqs as courses at this level should be advanced.
    1. Also, as an aside, departments can require a grade of 'X' or better in a course prerequisite. For example, the pre-req for Sport Finance can require a grade of 'C' or better in Business Finance. Without this, the minimum grade needed is a 'D-.'

Committee inquired if this could be the case for ALC courses. Unsure at this time, follow-up will be necessary.

#### **9. Discussion item: Internal process – Dr. Brown**

The planner for the CCC/UCC academic year was provided to each committee member. In addition, Dr. Brown requested that each department share their process of moving faculty requests to the College Curriculum Committee.

10: Items requiring follow-up:

- a. SPM changes – **Dr. Cato:**

- Committee inquired if the departments hosting the AEB, BUL, and FYC had been asked about adding this to the list. This has not happened so the request was made that this occur and that Dr. Brown be copied on the email prior to the UCC meeting in October.
  - Committee inquired if LEI2181 should be on this list. This was not immediately known, so the department will follow up on this request. It is preferred to send the full list forward rather than sending this course over alone.
- b. UG Research – Dr. Brown:** Committee inquired about the possibility of a poster presentation at the end of the semester. It was noted that the GSAC has indicated an interest in working with students on something like this.
- c. Prerequisites – Dr. Brown:**
- Committee inquired if this could be the case for ALC courses. Unsure at this time, follow-up will be necessary.