

TEACHING EXPERIENCE IN APK

APK4943 | 3 Credits | Fall 2022

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Course Info

INSTRUCTOR

Instructor: Matthew Terza, Ph.D.

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Office Phone: 352-294-1716

Email: mjt023@ufl.edu (or email through CANVAS)

Office Hours: by appointment

OFFICE HOURS

F 2:00 PM or by appointment

MEETING TIME/LOCATION

F 1:00-2:00 PM

FLG 132-D

COURSE DESCRIPTION

Teaching experience can be obtained by becoming an undergraduate teaching assistant (UGTA). UGTAs work under the supervision of a faculty or graduate student instructor to learn about college-level teaching in an APK course. Each UGTA experience is unique, tailored to both the student's skills and knowledge as well as the instructor's needs. Independent of the particular course or instructor, UGTAs will benefit intellectually by developing their communication and leadership skills and by gaining a better understanding of the ways in which people learn.

PREREQUISITE KNOWLEDGE AND SKILLS

Instructor permission

REQUIRED AND RECOMMENDED MATERIALS

Students enrolled in this teaching experience are expected to obtain the same course materials required of the students they'll be helping to teach. UGTAs will be given access to the course page in CANVAS within the first week of classes.

For discussion excerpts from Nilson, Linda *Teaching at its best: A Research-Based Resource for College Instructors*. 4th Ed. (2016) and other instructional readings will be used.

COURSE FORMAT

During the term, the UGTA will complete 45 hours of teaching experiences. This equates to 3 hours per week during Fall 2019 semester. At the end of the semester, the instructor will assign the UGTA an S or U grade based on the hours completed and the satisfactory achievement of the course goals. The following table outlines specific expectations for UGTAs during the semester and the approximate amount of time expected of each component.

Duty/Task	Total Time Commitment
Proctor/host four hours of labs/movement experiences throughout the term	4 hours
Meet approximately bi-weekly for discussion and assignment planning (schedule below)	12 hours
Host exam reviews	6 hours (includes prep)
Hold virtual office hours	13 hours (includes prep)
Grading Exams, Quizzes, and Assignments	4 hours
Ideation and assignment crafting	6 hours

Each course instructor or graduate student supervisor is responsible for evaluating the student serving as a UGTA throughout the semester and providing feedback for support, encouragement, and growth. UGTAs are expected to check-in and/or formally meet with their course instructor or supervisor on bi/weekly basis, at minimum, throughout the semester. More information on current UF grading policies can be found here: <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>.

COURSE LEARNING OBJECTIVES:

Each course instructor or graduate student supervisor will have course-specific duties and goals. By the end of the semester, regardless of the course, students participating in this teaching experience should at least be able to:

General Course Goals	Methods of Implementation/Assessment
Develop skills in managing and teaching specific to a biomechanics course	Weekly meetings to discuss course content and progress
Evaluate, apply, and discuss various methods of teaching	Weekly/biweekly meetings to discuss the selected reading(s) as well as discussions of practices used directly in this course
Design and facilitate effective problem-based/exploration-based assignments	Weekly/biweekly meetings – work on assignment development Hosting extra credit movement experiences
Lead discussions about course material with undergraduates taking the course	Virtual or live office hours
Advise undergraduates enrolled in the course on best study practices and methods for successful completion of the course	Virtual or live office hours
Generate course content and assessments and evaluate student performance	Assist in forming course assignments and rubrics. Provided feedback on content. Grade course assessments.

Course & University Policies

ATTENDANCE POLICY

If the students serving as the UGTA is unable to complete their duties at any point during the semester (for example, if they are ill and cannot give a presentation that they had planned), it is their responsibility to notify the course instructor or supervisory graduate student within a reasonable amount of time so that alternate arrangements can be made.

More information on UF attendance and absence policies can be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

*The application of these guidelines is up to the instructor's discretion especially for specific cases which may involve ambiguity.

PERSONAL CONDUCT POLICY

Students are expected to exhibit behaviors that reflect highly upon themselves and our University in accordance with the following statement.

"We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions.

Furthermore, you are obliged to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult the instructor or TA in this class.

EXAM MAKE-UP POLICY

A student experiencing an illness should visit the UF Student Health Care Center or their preferred healthcare provider to seek medical advice and obtain documentation. If you have an illness, family emergency or death, please contact the Dean of Students Office (www.dso.ufl.edu) and follow the DSO Care Team procedures for documentation and submission of a request for make-up assignment (<https://care.dso.ufl.edu/instructor-notifications/>). The DSO will contact the instructor. Do not provide any documentation to the instructor regarding illness or family emergency. This is your personal and protected information. The DSO is qualified to receive and verify the documents you provide. The instructor will follow the recommendations from the DSO.

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

ACCOMMODATING STUDENTS WITH DISABILITIES

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the Disability Resource Center by visiting their Get Started page at <https://disability.ufl.edu/students/get-started/>.

It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

COURSE EVALUATIONS

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

PROFESSIONALISM AND CONDUCT

UGTAs are expected to demonstrate the same level of professionalism and conduct expected of graduate TAs. Undergraduate TAs should correspond with students and faculty in a manner that portrays competence, maturity, and reliability. Undergraduate TAs should dress and behave in such a way as to distinguish themselves from the undergraduate students taking the course they are helping teach. Any issues surrounding unprofessional behavior or conduct will be addressed immediately with a written or verbal warning. Further incidences of the same nature may result in assignment of a U grade (unsatisfactory) and immediate dismissal.

As a part of the teaching team, you will have access to exams for the course. You are not permitted to share that content with anyone else—period. Any intentional or unintentional leakage of the exam content will result in a U for the course as well as sanctions for violating the honor code.

Undergraduate TAs are expected to abide by UF's Honor Code: <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>. Accordingly, suspected or known violations of this honor code should be immediately reported to the course instructor.

Getting Help

HEALTH & WELLNESS

- U Matter, We Care: If you or a friend is in distress, please contact umatter@ufl.edu or 352 392-1575
- Counseling and Wellness Center: <https://counseling.ufl.edu/>, 352-392-1575
- Sexual Assault Recovery Services (SARS) - Student Health Care Center, 392-1161
- University Police Department, 392-1111 (or 9-1-1 for emergencies) <http://www.police.ufl.edu/>

ACADEMIC RESOURCES

- E-learning technical support, 352-392-4357 (select option 2) or e-mail to Learning-support@ufl.edu. <https://lss.at.ufl.edu/help.shtml>
- Career Connections Center, Reitz Union, 392-1601. Career assistance and counseling. <https://career.ufl.edu/>
- Library Support, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.
- Teaching Center, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring. <http://teachingcenter.ufl.edu/>
- Writing Studio, 302 Tigert Hall, 846-1138. Help brainstorming, formatting, and writing papers. <http://writing.ufl.edu/writing-studio/>

- Student Complaints On-Campus: <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/> On-Line Students Complaints: <http://distance.ufl.edu/student-complaint-process/>

Grading

Grading in the course will be pass/fail (S/U) if the student completes 70% or more the required tasks as a TA and has less than 2 unexcused absences, they will receive a S for the course.

Weekly Course Schedule

WEEKLY SCHEDULE

Black – Pedagogy Discussion

Red – Assignment Planning

Blue – No Meeting

Week	Dates	Assigned Module & Schedule Notes
1	8/22/2021 - 8/26/2021	Schedule – Expectations Initial Ideation and Questions for Exploration
2	8/29/2021 - 9/2/2021	Problem Based Learning Puppet Master Planning
3	9/5/2021 - 9/9/2021	No Meeting
4	9/12/2021 - 9/16/2021	Creating Rubrics Movement Experiences Planning 1.0
5	9/19/2021 - 9/23/2021	Embodied Experiences for STEM Learning Squat Lab Planning
6	9/26/2021 - 9/30/2021	No Meeting
7	10/3/2021 - 10/7/2021	No Meeting
8	10/10/2021 - 10/14/2021	Virtual Meeting - Understanding Student Learning Objectives and Course Alignment Shoe Selection + Design Lab Planning
9	10/17/2021 - 10/21/2021	No Meeting
10	10/24/2021 - 10/28/2021	Strategic Instability and Variability in Human Movement Lab Planning
11	10/31/2021 - 11/4/2021	No Meeting

12	11/7/2021 - 11/11/2021	Computational Modeling and Embodied Experiences in Conversation: Helping Students Understand Complex Systems Through NetLogo and Dance
13	11/14/2021 - 11/18/2021	Creating Effective Online Content Acroyoga Lab Planning
14	11/21/2021 - 11/25/2021	No Meeting
15	11/28/2021 - 12/2/2021	No Meeting
16	12/5/2021 - 12/9/2021	Perry's Stages of Cognitive Development – Unsettled Science Final Move and Share Out
17	12/12/2021 - 12/16/2021	No Meeting